

Mahatma Gandhi Vidyamandir's  
**Maharaja Sayajirao Gaikwad Arts, Science and Commerce College, Malegaon-Camp, Dist. Nashik**  
**ACADEMIC CALENDAR 2023-2024**

Month	Activities to be Conducted	Responsible Depts./ Staff members	Remarks (if postponed or Completed)
<b>June 2023</b>	<b>Commencement of A.Y 2023-24</b> Declaration of results for F.Y.B.Sc. /B.A. /B.Com. /B.Sc. Computer Classes	Examination Department	
	Principal Meeting with Teaching and Administrative Staff on 20.06.2023	Administrative Staff (Registrar) of college	
	Meeting of Academic Calendar Committee to prepare Academic Calendar.	Dr. K.S. Thakare & Committee Members	
	Beginning of Admission Process & planning of F.Y.B.A./ B.com./ B.Sc. /B.Sc. Computer /BBA/BCA/PG Classes.	Constituted Class wise Admission Committees	
	Meeting of Library Advisory Committee (LAC)	Library Committee & Committee Members	
	World Yoga Day 21 <sup>st</sup> June	NSS/NCC/Student Development Dept.	
	Planning to conduct remedial coaching	Chairman & Committee Members	
	Review of Research Schemes and submission of various proposals	Chairman & Committee Members	
	IQAC Meeting	Principal & Mr. Saeed Ansari	
	Meeting of Equal Opportunity Cell (EOC) to be called by Coordinator to work out action plan for complete academic year	Chairman & Committee Members	
<b>July 2023</b>	A tribute to Loknete Vyankatrao Hiray Punyatithi (03.07.2023)	Dr. Y. C. Shastri & all committee members	
	Meeting of Alumni Association	Chairman & Committee Members	
	Preparation of Department wise Time Table, Workload distribution and Academic Planning	All Heads of respective Departments	
	Meeting of NSS for Planning and Selection of Volunteers	<b>Dr. C. D. Rajput</b> & Committee Members	
	Examination Planning & conduction (For Backlog Students )	Examination Dept.	
	Preparation of Time Table and planning to arrange Competitive Examination Guidance-Lecture series	Chairman & Committee Members	
	A meeting with student to introduce Student Welfare Schemes and conduct a drive for Selection of Students in Earn and Learn Schemes and distribution of work among the students	Chairman & Committee Members	
	To prepare Time Table and to conduct Remedial Coaching for poor and weaker students	Chairman & Committee Members	
	To prepare a detailed report on Equal Opportunity Cell (EOC) and submit it to the Principal/IQAC on action taken and number of beneficiaries	Chairman & Committee Members	
	To conduct college level sports activities for students	Dr. Santosh Jadhav & Staff of Dept. of Sports	
Celebration of World Population Day (11.07.2023)	Dept. of Geography		
<b>August 2023</b>	To organize Tree plantation and Blood Donation and Medical Checkup Camp	Dr. C.D. Rajput - NSS and Botany Dept.	
	To celebrate Annabhau Sathe Jayanti and tribute to Lokmanya Tilak (on Punyatithi)	Dr. Y. C. Shastri & Committee Members	

	Celebration of Independence Day (15.08.2023)	NCC in-charge & all Cadets	
	One Day NSS Camp in the college premises to organize vehicle parking area and conduct Tree Plantation in the parking area	Dr. C. D. Rajput & Committee Members	
	To arrange Medical check-up camp for First Year students	Chairman & Committee Members	
	Interactive Lectures on Communication Skills and Personality Development Programs under Soft Skill Development program for Students	Chairman & Committee Members	
	Sports Week- Kho-Kho (Ladies) & Football (Boys) & other sports activities	Dr. Santosh Jadhav & Staff Members of Physical Education department	
	To organize a Workshop on Communication Skills for Teachers	Staff Members of Department of English	
	Inauguration function of 1) Science Association 2) Commerce Association 3) Staff academy 4) Social Science Association & arranging lecture series & competition for all Arts, Science & Commerce students	1) Chairman & Committee members 2) Chairman & Committee Members 3) Chairman & Committee Members 4) Department of Social Science	
	Interaction with Parents and Students through meeting	Chairman & Committee Members	
	Lecture Series on Banking operation, Tax and Audit, GST. Introduction to Share Market, Insurance for all students under the banner of commerce association	Chairman & Committee members in association with Department of Commerce and Department of Economics	
	Meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic Calendar	Dr. K S. Thakare & Committee Members	
<b>September 2023</b>	Preparation of participation in <i>Avishkar</i> Project Competition	Chairman & Committee members	
	To organize invited talk under the banner of Staff Academy for intellectual property and copy right act	Chairman & Committee Members	
	Conduction of Grievances and Redresser Committee Meeting Preparation and compilation of all the grievances	Chairman & Committee Members	
	Conduction Meeting of Alumni Association	Chairman and Committee Members	
	Organize workshop for student to encourage them for NET/SET examination. Prepare report on last year NET /SET passed students and submit to IQAC	Chairman & Committee Members	
	Indoor Sport game competitions to be conducted	Dr. Santosh Jadhav & Staff Members of Physical Education	
	Teacher's Day (05.09.2023)	Dr. Y. C. Shastri & Committee Members	
	To conduct Essay Writing Competition for all UG and PG students on the day other than 14 <sup>th</sup> Sept.	Marathi, Hindi, English & Urdu Department	
	Hindi Day (14.09.2023)	Department of Hindi	
	Ozone Day (16.09.2023)	Department of Geography	
	To arrange / conduct lecture on career development and opportunities in industry	Chairman & Committee Members	
	Celebration of NSS Day by conducting free plantation in the area nearby college campus	Mr. C. D. Rajput & Committee Members	

	World Literacy Day (interactive lecture series under the banner of Literacy Association)	Chairman & Committee Members	
	Meeting of Academic Planning Committee to analyze and verify status of activities planned and scheduled in Academic calendar	Dr. K.S. Thakare & Committee Members	
<b>October 2023</b>	Meeting of IQAC with all staff members and associates to verify compliances of all committees and each individual record	Principal Dr. C.G. Dighavkar and IQAC Members	
	Mahatma Gandhi Jayanti (02.10.2023)	Dr. Y. C. Shastri & Committee Members	
	Sports Week– Competitions of various events	Dr. Jadhav & Staff Members of Physical Education Dept.	
	Conduction of Women Grievances Committee meeting	Chairman & Committee Members	
	Organize workshop to encourage the students appearing for SET/NET Examinations	Chairman and Committee Members	
	IQAC Meeting	Principal and Mr.	
	<b>Diwali Vacation (01/11/2023 to 21/11/2023)</b>		
<b>November 2023</b>	Late Karmaveer Bhausaheb Hiray Smruti Din (06.11.2023)	Dr. Y. C. Shastri & Committee Members	
	Submission of Student Feedback and Analysis of Students Feedback about teachers	All HODs of respective Departments	
	Submission of Report as per Academic Calendar to College Development Committee	Principal Dr. C.G. Dighavkar	
	Meeting of ARC and report to be submitted to IQAC	Chairman & Committee Members	
	Meeting of HEERA and RUSA and UGC Planning Committee and report to be submitted to IQAC	Chairman & Committee Members	
<b>December 2023</b>	Meeting of Anti-Ragging Squad is to be called and details for action taken by the committee in the year is to be submitted with IQAC	Chairman & Committee Members	
	Inauguration of NSS Special Winter Camp	<b>Mr. C.D. Rajput</b> & Committee Members	
	Dr. Babasaheb Ambedkar Mahaparinirvan Din (06.12.2023)	Dr. Y. C. Shastri & Committee Members	
	Excursion (Field Visit) for S.Y.B.Sc./T.Y.B.Sc. Botany/ Zoology/ Physics Students	Chairman & Committee Members	
	Lecture series for U.G. & P.G. Students	Dept. of Urdu, Hindi, History, Psychology	
	Celebration of Renukabei Bhausaheb Hiray Jayanti (30.12.2023)	Dr. Y.C. Shastri & Committee Members	
	Social activity through NSS camp	Dr. C.D. Rajput & Committee Members	
	Performance analysis of Equal Opportunity Cell (EOC) by Coordinator and details report of action taken.	Chairman & Committee Members	
	Report preparation on Remedial Coaching conducted and to be submitted to IQAC	Chairman & Committee Members	
	Sports Inter College competition	Dr. Jadhav & Committee Members	
<b>January 2024</b>	Savitribai Phule Smruti Din (03.01.2024)	Dr. Y. C. Shastri & Committee Members	
	National Youth Day: Swami Vivekananda Jayanti (12.01.2024)	Dr. Y. C. Shastri & Committee Members	
	State Level Debating Competition	Chairman & Committee Members	
	Annual Social Gathering & Prize Distribution	Chairman of Annual Social Gathering	
	Republic Day (26.01.2024)	NCC	
	One Day NSS Camp and Field Work	<b>Mr. C.D. Rajput</b> & Committee Members	
	Parents and Students Meeting	Chairman & Committee Members	

<b>February 2024</b>	To prepare Magazine layout, contents, editing and censorship for collected manuscript for college magazine	Chairman & Committee Members	
	University Foundation Day (10.02.2024)	NCC	
	A tribute to Smt. Renukabei Bhausaheb Hiray on her Punyatithi (17.02.2024)	Dr. Y.C. Shastri & Committee Members	
	National Science Day by all Science Departments under the banner of Science Association (28.02.2024)	Chairman & Committee Members	
	Chhatrapati Shivaji Maharaj Jayanti (19.02.2024)	Dr. Y. C. Shastri & Committee Members	
	Meeting of Grievances and Redresser Committee	Chairman & Committee Members	
	College Development Committee Meeting to be called by Principal	Principal Dr. C.G. Dighavkar	
	IQAC Meeting	Principal Dr. C.G. Dighavkar & Mr. Saeed Ansari	
<b>March 2024</b>	Celebration of Karmaveer Bhausaheb Hiray Jayanti (01.03.2024)	Dr. Y. C. Shastri & Committee Members	
	World Women's Day (08.03.2024)	Chairman & Committee Members	
	Meeting of College Development Committee for Annual Budget and Audit Report	Principal & Committee Members	
	Submission of Student Feedback and Analysis of Students Feedback about teachers	All HODs of respective Departments	
<b>April 2024</b>	Conduction of University Examination B.Sc./B.A./B.Com./B.Sc. Computer	Examination Department	
	World Health Day (07.04.2024)	Chairman & Committee Members	
	Mahatma Phule Jayanti (11.04.2024)	Dr. Y. C. Shastri & Committee Members	
	Dr. Babasaheb Ambedkar Jayanti (14.04.2024)	Dr. Y.C. Shastri & Committee Members	
	Loknete Vyankatrao Hiray Jayanti (24.04.2024)	Dr. Y.C. Shastri & Committee Members	
	CAP of University and College Examinations	Examination Department	
	Publication of College Magazine	Chairman & Committee Members	
	IQAC Meeting	Principal & Mr. Saeed Ansari	
	Annual Staff Meeting for submission of all documentary evidences regarding the activities performed by respective committees to the IQAC as scheduled by the Academic Calendar Committee	Prin.Dr. C.G. Dighavkar & Dr. K.S. Thakare Chairman, Academic Calendar Committee and Dr. V. S. Mistry and Prof. B. A. Avhad	
1 <sup>st</sup> May, Maharashtra Din Flag Hoisting & Conclusion of Academic Year 2023-24	NCC		
<b>May 2024</b>	<b>Summer Vacation 02.05.2024 to 15.06.2024</b>	Summer Vacation	

Dr. K.S. Thakare  
**Chairman**  
Academic Calendar Committee

Dr. C.G. Dighavkar  
**Principal**

**Note: -**

All the Chairmen & Members of the respective Committees are responsible to conduct the activity. They are requested to submit one copy of a Detailed Report in soft copy format as a proof of activities conducted by you or your associate or your department to IQAC within 7 days from the date of completion of activity/ies. Failing to submit the proof may be notified as negligence on your part. All soft copies of any documents, photos, report/s must be sent on [msgiqac@gmail.com](mailto:msgiqac@gmail.com), an official email Id of the IQAC. While sending email, you must mention name/s of activity & name of your department in subject of your email.